



## 2026 Art, Wine & Music Festival – Food Vendor Instructions

Thank you for your interest in participating in this year's Art, Wine & Music Festival taking place **May 16–17**. Please review the following important updates and requirements for all food vendors.

**Please note that the festival layout will be changing this year, and the designated food vendor area will be located in a different location than previous years**

### **Food Truck Size Requirement**

Food truck vendors **must report the accurate length of their truck** on their application, including any attached that will remain in place during the festival. Accurate dimensions are critical to ensure proper spacing and safe placement within the new layout.

### **Arrival and Setup Times**

- **Food Trucks:**

All food trucks must **arrive and be fully in place by 8:00 AM on Saturday**. You may **begin arriving at 7:00 AM**.

Once your truck has been placed in its designated location, **it will not be permitted to move until the end of the festival on Sunday evening**.

- **Tent Food Vendors:**

Vendors operating from tents **may begin arriving at 8:00 AM Saturday and be fully set up by 9:45 AM on Saturday**.

Additional load-in instructions, maps, and vendor placement information will be provided closer to the event date.

We appreciate your cooperation as we implement this new layout and look forward to another successful and exciting festival weekend.

If you have any questions, please contact Miranda at [mdelao@pleasanthillchamber.com](mailto:mdelao@pleasanthillchamber.com) or **925.687.0700**

# Pleasant Hill Art, Wine & Music Festival

May 16 & 17, 2026

## FOOD VENDOR APPLICATION

BUSINESS/ORGANIZATION: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

(Please print carefully)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Phone # (Day): \_\_\_\_\_ Phone # (Evening): \_\_\_\_\_

California Resale Permit #: \_\_\_\_\_ OR California TAX I.D. #: \_\_\_\_\_

Items to be offered (Maximum of 3 main items)

Please be specific: 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_

Please **CIRCLE ALL** food preparation methods  
Grilling, BBQ, Cooking, Deep Fat Frying, Wok Please  
**CIRCLE ALL** fuel methods used: Charcoal, Wood,  
Electrical, Propane/LPG, Sterno  
**\* MUST HAVE APPROPRIATE FIRE EXTINGUISHER**

Remember no alcoholic beverages of any kind may be sold at your booth!

Those vendors using Wood BBQ, Woks or Deep Fat Fryers MUST purchase Two (2) booth spaces (CCC FIRE REGULATIONS)

- **ELECTRICAL NEEDS : VENDOR MUST PROVIDE OWN ELECTRICITY**

**FOOD TENT:** Each vendor is responsible for providing their own tents, tables and chairs. All tents must be California State Fire Marshall approved and must display the "approved" sticker on the tent top and sides.

(Please initial that you have read and understand this paragraph: ( \_\_\_\_\_ ))

I understand the Pleasant Hill Chamber of Commerce is not responsible for: lost, stolen, damaged equipment or merchandise; accident or injury to me or to my staff; and hold harmless either of the above organization for any and all liability. I understand there will be no refunds of fees. Security deposit will be refunded only if area is left clean and all loaned equipment is returned FREE OF DAMAGE. You will be responsible for removing your own garbage etc.

EXHIBITOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ALL FOOD VENDORS using ANY TYPE of COOKING fuel and/or electricity will be grouped together per CC County Fire & Health Dept. rules.

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Food Truck and/or 10' X 10' Booth Fee - **\$850** (Includes Health and Fire Fees)

Food Truck and/or 10' X 20' Booth Fee - **\$1100** (Includes Health and Fire Fees)

Food Truck and/or 10' X 30' Booth Fee - **\$1350** (Includes Health and Fire Fees)

\_\_\_\_\_ Security Deposit (**\$200 - Separate Check - no credit card for this fee**)

**Credit Card Information** (All credit card information will be shredded upon payment confirmation.)

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

Total Amount Enclosed/to be Charged: \_\_\_\_\_

**NO REFUNDS after April 27, 2026**

Make checks payable to: Pleasant Hill Chamber of Commerce

Mail to: Pleasant Hill Chamber of Commerce  
2255 Contra Costa Blvd, Suite 307, Pleasant Hill, CA 94523  
Email: [info@pleasanthillchamber.com](mailto:info@pleasanthillchamber.com)



**ENVIRONMENTAL HEALTH DIVISION**  
 2120 DIAMOND BOULEVARD, SUITE 100  
 CONCORD, CA 94520  
 (925) 608-5500 PHONE | (925) 608-5502 FAX  
<http://www.cchealth.org/eh>  
 temporaryevents@cchealth.org

## VENDOR FORM FOR TEMPORARY FOOD EVENTS

### SECTION I. TYPE OF VENDOR FORM:

<input type="checkbox"/> VENDOR FORM	<input type="checkbox"/> ADD-ON VENDOR FORM <i>(Late fee may apply)</i>	<input type="checkbox"/> REVISED VENDOR FORM
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### SECTION II. VENDOR INFORMATION:

TEMPORARY FOOD EVENT NAME:		EVENT DATE(S):	BOOTH SET UP TIME:
VENDOR BUSINESS NAME:		OPERATOR NAME:	MOBILE LICENSE PLATE # (if applicable):
VENDOR BUSINESS ADDRESS:			CITY/STATE/ZIP CODE:
VENDOR PHONE NUMBER:		VENDOR EMAIL:	
TYPE OF FOOD VENDOR: <input type="checkbox"/> COTTAGE FOOD OPERATOR (CFO) <i>(Provide copy of permit)</i> <input type="checkbox"/> MOBILE FOOD FACILITY (MFF) <i>(Provide copy of permit)</i> <input type="checkbox"/> BEVERAGE PREPARATION/SERVING <input type="checkbox"/> *FOOD PREPARATION <input type="checkbox"/> *PREPACKAGED <input type="checkbox"/> * SAMPLING/DEMONSTRATORS			
TYPES OF FORMS TO INCLUDE (IF APPLICABLE): <input type="checkbox"/> NON-PROFIT COPY OF 501C3 <input type="checkbox"/> VETERAN EXEMPT COPY OF DD-214 <input type="checkbox"/> * COPY OF COMMERCIAL/PRODUCTION KITCHEN AGREEMENT <i>(If applicable)</i> <input type="checkbox"/> PERMITS			

### SECTION III. VENDOR BOOTH SET UP:

Booth set up: <input type="checkbox"/> BOOTH SIGN <input type="checkbox"/> EQUIPMENT BARRIER <input type="checkbox"/> FLOOR PROTECTION <i>(if applicable)</i> <input type="checkbox"/> FULL MESH ENCLOSURE <input type="checkbox"/> OVERHEAD CANOPY <input type="checkbox"/> NONE		
Food storage during transportation to event: <input type="checkbox"/> ICE CHEST <input type="checkbox"/> HOT HOLDING UNIT <i>(Ex.: insulated food carrier, steam table for mobiles...)</i> <input type="checkbox"/> REFRIGERATOR <input type="checkbox"/> OTHER:		
Check box(es) to indicate how foods will be SERVED at the event: <input type="checkbox"/> PREPACKAGED <input type="checkbox"/> PREPARED IN APPROVED KITCHEN <input type="checkbox"/> PREPARED ONLY AT EVENT <input type="checkbox"/> SERVING SAMPLES		
Food preparation/ food storage methods <i>(if applicable)</i> : <input type="checkbox"/> COOKING ON SITE <input type="checkbox"/> CUT/ ASSEMBLE/ PORTION <input type="checkbox"/> HOT/COLD HOLDING <input type="checkbox"/> REHEATING <input type="checkbox"/> OTHER:		
Wash Station: <input type="checkbox"/> HANDWASH STATION <input type="checkbox"/> WAREWASH STATION <input type="checkbox"/> NONE		Cleaning schedule: <input type="checkbox"/> EVERY 4 HOURS <input type="checkbox"/> UPON CONTAMINATION
VENDOR FOOD MENU:	FOOD PURCHASED FROM (EX: Costco, Smart & Final, Foods Co):	LIST EQUIPMENT USED TO HOT HOLD, COLD HOLD AND/OR COOK:

**Failure to submit complete application package at least two (2) weeks before the first day of the event will result in LATE FEE(S) per current fee schedule. Please see the [current fee schedule](#) for more information.**

I understand and will comply with applicable requirements of the **California Health & Safety Code, Division 104, Part 7, California Retail Food Code.**

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Event Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

FA#:	TE#:	ARG#:	PE:	ASSIGNED TO:	RECEIPTED DATE:	RECEIPT # XR
TOTAL AMOUNT DUE: \$	AMOUNT PAID: \$	METHOD OF PAYMENT: <input type="checkbox"/> CASH <input type="checkbox"/> CHECK # <input type="checkbox"/> CREDIT CARD			COMMENTS:	
LATE FEE <input type="checkbox"/> 25% OF PERMIT FEE \$	LATE FEE: <input type="checkbox"/> 40% OF PERMIT FEE \$	FOOD PREP	SAMP/DEMO	BEV/PREPACK	CFO	CC MFF